

Privacy Statement

<i>Recipients</i>	Applicants for skills identification and validation and certification services.
<i>Owner</i>	E.RI.FO. Ente di Ricerca e Formazione Ente del Terzo Settore
<i>Personal Data Collected</i>	<p>The data subject to the processing operations are part of the communications regarding the Validation Documents from E.RI.FO. to the Region (art.8) and applications for certification of competencies/request for establishment of the Certification Commission to the Region (art.9)</p>
<i>Processing operations</i>	All processing operations on personal data are carried out within the limits of the stated purposes and methods in application of the provisions of the applicable regulations and the provisions on process standards
<i>Purpose</i>	Data are processed as part of activities related to the acquisition of Validation Documents and applications for skills certification.
<i>Modality</i>	Personal data are processed by means of paper and electronic tools, the control of which is entrusted to the regional offices responsible for the management of the procedures inherent in the provision of services for the identification and validation of competencies carried out by the titular entities and for the management of examinations by the Competency Certification Boards.
<i>Nature of conferral</i>	Provision of data is mandatory for the purpose of service delivery and eligibility of applications for skills certification
<i>Officers and Appointees</i>	<p>Personal data are processed exclusively by individuals authorized and formally entrusted with the performance of these tasks, who have been identified, instructed and made aware of the constraints imposed by law. The processing or phases of it may be carried out by third parties, who act as external Data Processors. Such parties are, from time to time, duly identified.</p> <p>Responsible is the data manager of E.RI.FO. In charge of data processing, in the first application, is the Training and Guidance Supply Planning Area.</p>
<i>Scope of communication</i>	The data will not be disclosed to third parties, except for the relevant offices of the Lazio Region
<i>Scope of dissemination</i>	The data will not be disclosed to third parties, except for the relevant offices of the Lazio Region
<i>Length of Treatment</i>	Personal data will be processed for the entire length of the application process and management of the register



Rights under Art. 15 et seq. of EU Reg. 679/2016

The interested party is entitled to exercise the rights under Art.15 et seq. of EU Reg. 679/2016 (summarized) directly against the Holder, by registered mail to the attention of MARIO ROSSI or by e-mail mario.rossi@erifo.it

In order to exercise the envisaged rights and thus to obtain information on the personal data conferred and processed, to know the detailed list of external data processors, or to modify, update, rectify or delete personal data concerning him/her, in case of proven interest, the person concerned may contact the Responsible indicated above.

Article 15 | Right of access by the data subject

The data subject shall have the right to obtain from the controller confirmation as to whether or not personal data concerning him or her are being processed, and, where that is the case, access to the personal data and the following information:

- (a) the purposes of the processing;
- (b) the categories of personal data concerned;
- (c) the recipients or categories of recipient to whom the personal data have been or will be disclosed, in particular recipients in third countries or international organisations;
- (d) where possible, the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine that period;
- (e) the existence of the right to request from the controller rectification or erasure of personal data or restriction of processing of personal data concerning the data subject or to object to such processing;
- (f) the right to lodge a complaint with a supervisory authority;
- (g) where the personal data are not collected from the data subject, any available information as to their source;
- (h) the existence of automated decision-making, including profiling, referred to in Article 22(1) and (4) and, at least in those cases, meaningful information about the logic involved, as well as the significance and the envisaged consequences of such processing for the data subject.

Article 16 | Right to rectification

The data subject shall have the right to obtain from the controller without undue delay the rectification of inaccurate personal data concerning him or her. Taking into account the purposes of the processing, the data subject shall have the right to have incomplete personal data completed, including by means of providing a supplementary statement.

Article 17 | Right to erasure ('right to be forgotten')

The data subject shall have the right to obtain from the controller the erasure of personal data concerning him or her without undue delay and the controller shall have the obligation to erase personal data without undue delay [...]

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Protection of personal data - Consent

I have received information regarding the purposes of personal data processing for which:

- a. I give my consent
- b. I deny my consent

Place, date.....

Signature