***Privacy Statement***

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| ***Recipients*** | *[Recipients of the privacy policy - i.e., those who sign the document, e.g., students in a course, applicants for a certain service, participants in a project]* |
| ***Owner*** | *[Name of the organization that owns the data collected]* |
| ***Personal Data Collected*** | *[Indicate what kind of personal data will be collected and stored - e.g., biographical data, videos, photos]* |
| ***Processing operations*** | *[What kind of operations are performed on the data collected to process them and whether there are any other parties to whom they are transmitted]* |
| ***Purpose*** | *[For what purpose are data collected]* |
| ***Data processing methods*** | *[Indicate by what kind of instruments, including electronic means, the collected data are processed]* |
| ***Nature of conferral*** | *[Specify whether the provision of data by the beneficiary is voluntary or mandatory and whether there is an option to exclude some of the data]* |
| ***Officers and Appointees*** | *[Indicate who is the chief data protection officer and the offices and personnel involved in data processing]* |
| ***Scope of communication*** | *[Indicate the scope of data communication]* |
| ***Scope of dissemination*** | *[Indicate the scope of dissemination of the data collected]* |
| ***Length of Treatment*** | *[Duration of data processing, i.e., how long the data are kept in the archives and whether there are expiration conditions]* |
| ***Rights under Art. 15 et seq. of EU Reg. 679/2016***  *The interested party is entitled to exercise the rights under Art.15 et seq. of EU Reg. 679/2016 (summarized) directly against the Holder, by registered mail to the attention of <INDICATE> or by e-mail <INDICATE>*  *In order to exercise the envisaged rights and thus to obtain information on the personal data conferred and processed, to know the detailed list of external data processors, or to modify, update, rectify or delete personal data concerning him/her, in case of proven interest, the person concerned may contact the Responsible indicated above.*  ***Article 15 | Right of access by the data subject***  *The data subject shall have the right to obtain from the controller confirmation as to whether or not personal data concerning him or her are being processed, and, where that is the case, access to the personal data and the following information:*   * *the purposes of the processing;* * *the categories of personal data concerned;* * *the recipients or categories of recipient to whom the personal data have been or will be disclosed, in particular recipients in third countries or international organisations;* * *where possible, the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine that period;* * *the existence of the right to request from the controller rectification or erasure of personal data or restriction of processing of personal data concerning the data subject or to object to such processing;* * *the right to lodge a complaint with a supervisory authority;* * *where the personal data are not collected from the data subject, any available information as to their source;* * *the existence of automated decision-making, including profiling, referred to in Article 22(1) and (4) and, at least in those cases, meaningful information about the logic involved, as well as the significance and the envisaged consequences of such processing for the data subject.*   ***Article 16 | Right to rectification***  *The data subject shall have the right to obtain from the controller without undue delay the rectification of inaccurate personal data concerning him or her. Taking into account the purposes of the processing, the data subject shall have the right to have incomplete personal data completed, including by means of providing a supplementary statement.*  ***Article 17 | Right to erasure (‘right to be forgotten’)***  *The data subject shall have the right to obtain from the controller the erasure of personal data concerning him or her without undue delay and the controller shall have the obligation to erase personal data without undue delay […]* | |

**Data Protection – Consent**

I have received information regarding the purposes of personal data processing for which:

* I give my consent
* I deny my consent

Place and Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_